

TOWN OF WOODSIDE

Report to Town Council

Agenda Item 4

From: Kevin Bryant, Town Manager

December 13, 2016

**SUBJECT: RESOLUTION REDUCING THE MEMBERSHIP OF THE WOODSIDE
CIRCULATION COMMITTEE**

RECOMMENDATION

It is recommended that the Town Council adopt the attached draft resolution reducing the number of members of the Woodside Circulation Committee.

BACKGROUND AND DISCUSSION

The Woodside Circulation Committee currently has a total of eleven committee positions with two committee vacancies. As a result of the vacancies, the Committee sometimes is unable to establish a quorum to hold meetings.

At its meeting on October 27, 2016, the Circulation Committee discussed, and then voted 7 - 2 to request that the Town Council reduce the number of members from 11 to 9.

CONCLUSION

The Town Council periodically changes the operational characteristics and membership of citizen advisory committees. The attached draft resolution would modify the membership of the Woodside Circulation Committee.

ATTACHMENT

RESOLUTION NO. 2016 -

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WOODSIDE
REDUCING MEMBERSHIP FOR THE WOODSIDE CIRCULATION COMMITTEE**

WHEREAS, the Woodside Circulation Committee supports the General Plan goal to balance circulation system user needs and works to foster a community for all users of the public roadway system; and

WHEREAS, the membership size and the establishment of a quorum of all of the Town's advisory committees is adjusted from time to time, based upon individual circumstances; and

WHEREAS, the Circulation Committee currently has nine appointed members and two vacant seats; and

WHEREAS, on October 27, 2016, the Woodside Circulation Committee voted to request that the membership for the Woodside Circulation Committee be reduced to nine members.

NOW, THEREFORE BE IT RESOLVED THAT, the Town Council of the Town of Woodside does hereby establish that the membership of the Woodside Circulation Committee is set at nine members and a quorum of the Woodside Circulation Committee for purposes of undertaking committee business is set at five members.

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PASSED AND ADOPTED by the Town Council of the Town of Woodside, California, at a meeting thereof held on the 13th of December 2016 by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers:
NOES, Councilmembers:
ABSENT, Councilmembers:
ABSTAIN, Councilmembers:

Mayor of the Town of Woodside

ATTEST:

Clerk of the Town of Woodside